

**CHATHAM ELEMENTARY SCHOOLS
TRANSITION COMMITTEE
MINUTES / RECORD OF ACTION**

Date: February 28, 2018

Location: John N. Given Public School, 92 Churchill St., Chatham, ON, N7L 1R8

Present: Committee Members: Daphne Zondag, Principal, John N. Given Public School, Nicolle Evans, Teaching Staff Representative, John N. Given Public School, Della Lambkin, Parent/Community Representative, John N. Given Public School, Chris Moore, Principal, Tecumseh Public School, Kristin Heaton, School Council Chair, Tecumseh Public School, Susan Bond, Teaching Staff Representative, Tecumseh Public School, Yvette Caron, Clerical Staff Representative, Tecumseh Public School, Kevin Hadlock, Parent/Community Representative, John N. Given Public School, Theresa McFadden, Parent/Community Representative, Tecumseh Public School, Michele Lalonge-Davey, CUPE 1238 President, Jessica Spafford, Parent/Community Representative, John N. Given Public School, Shawna Ray, ECE Staff Representative, John N. Given Public School, Cristina Haskell, EA Staff Representative, Tecumseh Public School, Dylan Purdy, Student Representative, John N. Given Public School

Resource Personnel: Dave Doey, Facilitator of the Transition Process, Angie Barrese, Superintendent of Education – Program: Special Education, Gary Girardi, Superintendent of Education – Capital Planning and Accommodation, Jaime Shannon, Recorder, Andy Scheibli, Manager of Plant and Maintenance, Brian Pelletier, Co-ordinator of Sites and Design

Regrets: Carrie Lynn Brown, School Council Co-Chair, Tecumseh Public School, Laurel Liddicoat, President, LK-ETFO, Jolene Greenbird, First Nation Representative, Tecumseh Public School, Daloni Van Goethem, School Council Chair, John N. Given Public School, Jenn Jackson, Teaching Staff Representative, John N. Given Public School, Gabriella Ostropolec, Student Representative, Tecumseh Public School, Judy Rountree, Teaching Staff Representative, Tecumseh Public School, Maclean Norris, Student Representative, Tecumseh Public School, Melanie Hadlock, Student Representative, John N. Given Public School, Kerry Lynn Buse, Clerical Staff Representative, John N. Given Public School

Note: This document is not a verbatim transcript. Questions and answers have been paraphrased for the sake of clarity and brevity

| Item | Discussion | Action/Responsibility |
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| Welcome | Facilitator of the Transition Process Dave Doey welcomed the committee. | |

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| Traditional Territory Acknowledgement | Principal Daphne Zondag read the Traditional Territory Acknowledgement. | |
| Review of Agenda | <p>The agenda was reviewed by the committee.</p> <p>Facilitator Doey welcomed Richard Gosnell to the meeting and explained that Mr. Gosnell would be providing the committee with information on the totem pole at Tecumseh Public School following the review of the Record of Action.</p> <p>Trustee Ruth Ann Dodman was in attendance.</p> | |
| Review of Record of Action – November 13, 2017 | <p>The Record of Action from the January 31, 2018 meeting was reviewed and approved by the committee.</p> <p>Follow-up to action items from the January 31, 2018 meeting:</p> <ul style="list-style-type: none"> • Principal Zondag noted that there has not yet been a determination made by Building Services on the artwork displayed on the John N. Given Public School building and encouraged committee members to look at the art pieces at the end of the meeting. • Superintendent Girardi noted that Mr. Gosnell was the community member mentioned at the previous meeting who contacted him in regard to the totem pole. Principal Chris Moore added that Mnogizhgd (Chris Riley), Indigenous Liaison, will share pictures of the totem pole with his West Coast peers for their feedback. • Andy Scheibli, Manager of Plant and Maintenance, and Brian Pelletier, Co-ordinator of Sites and Design, were in attendance to provide the committee with the updated Tecumseh Public School site plans. | |
| Totem Pole – Richard Gosnell | Richard Gosnell provided the committee with background on the totem pole currently displayed at Tecumseh Public School. He explained that he was a former Tecumseh High School student, and after noticing that there was not a reflection of Chief Tecumseh at the school he made a plan to create a totem pole. He said that he completed the work with the help of a few other students from 1971 to 1972. He noted that his Father provided many of the necessary woodworking tools, the wings were made from cedar shakes split at his Father's | |

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| | <p>house, and the totem pole core was a hydro pole provided by Chatham Hydro. Mr. Gosnell explained that his main concern moving forward is the protection of the totem pole if it is removed from the school. He said that he would not keep the totem pole, but would find a home for it indoors where it would be protected. He added that he approached the Chatham-Kent museum and they seemed interested, but the curator was not available to speak to at the time.</p> <p>Trustee Dodman asked if the characters carved into the totem pole are authentic to British Columbia. Mr. Gosnell responded that a lot would be based on travel to the West Coast where he saw the totem poles and where the trees grow. He added that he has always had an interest in totem poles.</p> <p>Committee member Sue Bond asked if the characters were selected from a model that he has seen or if they represented a storytelling. Mr. Gosnell responded that they did not represent a story telling as this would only be meaningful to a particular community so he just chose the characters.</p> <p>Superintendent Girardi thanked Mr. Gosnell for attending the meeting and asked if the other students who worked on the totem pole were aware of his request as he wanted to ensure it would be ok with them. Mr. Gosnell responded that the other students no longer live in the area, and that he doesn't believe it would be an issue as they would also be interested in the protection of the pole.</p> <p>Superintendent Girardi noted that the Board was contacted by another member of the public who was also interested in taking the totem pole for its protection, but he did not believe this person helped create the totem pole.</p> <p>Superintendent Barrese thanked Mr. Gosnell for sharing his story with the committee to help provide more of an understanding.</p> | |
| <p>Tecumseh Public School Site Plans – LKDSB Building Services</p> | <p>Andy Scheibli was welcomed to the meeting. He explained that the site plans took committee suggestions into consideration and he highlighted the following:</p> <p><u>External to Building:</u></p> <ul style="list-style-type: none"> - 46 additional parking spots and two accessible parking spots - Swing gate added to separate 'kiss and drop' area and busing area, and between the school building and childcare building - Three vehicular entrance ways will remain - Increased lighting in parking lot | |

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| | <ul style="list-style-type: none"> - Fencing added around busing area - Outdoor basketball court will be relocated - Kindergarten play area will have two storage lockers and asphalt hard surface play area <p><u>Internal Building:</u></p> <ul style="list-style-type: none"> - ALLP room will be moved and will include a lift - Four FDK rooms - Display cabinet at the main entrance - New staff room with two washrooms (one accessible) and meeting room - The work on the ventilation of classrooms on the second floor will continue <p>Superintendent Girardi noted that the Lambton Kent District School Board with co-operation from the Municipality of Chatham-Kent is in the process of completing a traffic study, so it has not yet been decided if the crosswalk will move. Andy Scheibli added that the site plans will not be changed if the crosswalk moves, as it would only create minor sidewalk changes.</p> <p>Facilitator Doey asked if lighting enhancements would carry around the back of the building. Brian Pelletier responded that all existing exterior lighting will be replaced but there will only be lighting added in the parking lots and driveways.</p> <p>Committee member Kevin Hadlock asked if the totem pole has been taken into account if it remains. Andy Scheibli responded that it can stay where it is now if the committee decides that it should remain at the school.</p> <p>Facilitator Doey thanked Andy Scheibli and Brian Pelletier for their presentation and remarked that the school will be a beautifully updated facility when it is completed.</p> | |
| Principal Reports | <p>Principal Zondag provided the following update:</p> <ul style="list-style-type: none"> • John N. Given Public School enrolment numbers have been shared with Principal Moore in order to start organizing Tecumseh Public School for the 2018-19 school year. • Resource teachers from both schools have been discussing the Special Education needs of the schools. • Whether new students to the catchment area will attend John N. Given Public School or Tecumseh Public School is discussed by the two principals. | |

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| | <ul style="list-style-type: none"> • On March 1, 2018, DuffleBag Theatre performed at Tecumseh Public School, which was a joint initiative of French teachers from both schools. A tour of the school was planned for the John N. Given Public School students prior to the play. • John N. Given Public School staff are beginning to purge the office. <p>Principal Moore provided the following update:</p> <ul style="list-style-type: none"> • The joint venture between John N. Given Public School, Tecumseh Public School, and Chatham-Kent Secondary School program staff is a great opportunity to get to know each other and plan for the upcoming year. • There will be presentations on how to leverage Social Media for future success during Education Week. There are day sessions planned for Gregory Drive Public School, Tecumseh Public School, and Chatham-Kent Secondary School and night sessions for parents planned at Merlin Area Public School and Tecumseh Public School. <p>Principal Zondag remarked that there would be an opportunity for the committee to tour John N. Given Public School following the meeting.</p> | |
| <p>Updates from Sub-committees</p> | <p><u>Graduation</u> Principal Zondag noted that the two schools have been using the same facility for the past few years, but the ceremony itself may change.</p> <p>Principal Moore suggested that the biggest item to review would be student awards as the ceremonies are currently very similar.</p> <p><u>Memorabilia</u> Chair of the sub-committee Della Lambkin reported that they are waiting on an inventory list from Tecumseh Public School. She added that pictures have been taken of the display at Chatham-Kent Secondary School to provide an example of what can be done to showcase memorabilia.</p> <p><u>Resources</u> Principal Zondag reported that materials continue to be sorted for designation and Building Services has been contacted in regard to moving items over to Tecumseh Public School.</p> | |

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| | <p><u>Traditions and Identity – Chair Sue Bond</u> John N. Given Public School and Tecumseh Public School staff and students were surveyed and 47% were in favour of the mascot name “Timberwolves”. The committee agreed that this will be the name of the mascot. The school colours are to be determined and will be brought forward at the next Transition Committee meeting.</p> <p>A local graphic design company has been contacted to design the official logo, which the LKDSB will then own. Students from both schools will have the opportunity to provide input on the design of the school logo during the week of March 19-23.</p> <p>Indigenous Liaison Mnogijzhgad (Chris Riley) will be contacted if needed during the logo design process.</p> <p>Superintendent Girardi noted that requests for school materials have been received from external groups and the message they have received is that materials will go to the consolidated school first, to other LKDSB schools second, and any remaining items will be decided upon by the Board. He added that this follows LKDSB Administrative Procedure Disposition of Surplus Furniture and Equipment.</p> | <p>The principals will work with Communications Officer Heather Hughes to announce the new mascot name.</p> <p>The school colours will be determined prior to May 2018 to fit in trim and door painting with the construction work.</p> |
| <p>Questions/Suggestions from the Committee and Public</p> | <p>There were no questions or suggestions from committee members or members of the public.</p> <p>Committee member Nicolle Evans provided an update on the John N. Given Public School Open House:</p> <ul style="list-style-type: none"> • It will be held on Saturday, May 5, 2018 from 1 p.m. to 4 p.m. • There will be a BBQ provided by the Optimist Club, Slushies from the “Tropical Chill” truck, a cake, and face painting. • Tours of the school and a silent auction will take place. • A poster has been created in order to promote the event. | |
| <p>Next Meeting Date</p> | <p>The next meeting will be held on Monday, April 16, 2018 from 6:30 p.m. to 8:30 p.m. at Tecumseh Public School.</p> | |
| <p>Adjournment</p> | <p>The meeting was adjourned at 7:49 p.m.</p> | |