REGULATIONS

SUBJECT: PERFORMANCE OF MEDICAL AND PHYSICAL PROCEDURES FOR STUDENTS

Preamble

The Lambton Kent District School Board requires its principals and/or designated staff to administer oral medication and/or perform physical procedures where necessary for students with on-going medical conditions. These procedures will be performed in order to avoid the exclusion of a school aged child, who is otherwise entitled to attend one of the Board’s schools, from access to education during school hours and where the administration of medication or physical procedures can be safely performed by a lay person. Such activities will be undertaken in accordance with board policy and Program/Policy Memorandum 81, “Provision of Health Support Services in School Settings”.

It is the responsibility of parents/guardians to administer medication to their children. Treatment regimes should, where possible, be adjusted to avoid administration of medication during school hours. When this is not possible, parents may request the assistance of school personnel through their school principal.

1. The procedures that deal with the administration of medication will only be implemented when all of the following criteria have been met:
   a) requested by the parent or guardian, and
   b) prescribed by a physician, and
   c) such medication, by necessity, must be taken during school hours and cannot be administered by a parent/guardian or other person authorized by a parent/guardian, and
   d) medication may be reasonably and safely administered by a lay person, and
   e) a parent has signed an authorization in the specified form.

2. The principal will work in co-operation with the appropriate agencies of the Ministry of Health when physical procedures must be offered during school hours.

3. The administration, by injection, of life saving medication may be required in rare circumstances. If the school is asked to administer an injection, the principal shall follow the Administrative Procedures for “Students with Anaphylaxis”, where students have a severe allergic reaction.

4. The principal shall ensure that all support services are provided in compliance with the following Administrative Procedures:

   • Administration of Medication
   • Provision of Health Support Services in Schools
   • Students with Anaphylaxis
5. The principal of each school will consult with school staff to identify appropriate personnel who will be responsible for the administration of medication and/or the performance of physical procedures to ensure that students requiring these interventions will do so in a controlled, supervised setting.

6. The principal will arrange, through the local Health Unit or the appropriate Ministry of Health agency, the necessary training for school personnel.

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Reference: Board Policy and Administrative Procedures