

REGULATIONS

SUBJECT: Volunteer Drivers

1. It will be the responsibility of the Principal to approve each volunteer driver.
2. Volunteer drivers will, during the performance of their duties, be subject to the terms and conditions of the Education Act, Board Policies and Regulations and other pertinent legislation.
3. A volunteer driver must be twenty-one (21) years of age or older or meet the conditions of #10 and #11 of this Regulation, and should be a parent/guardian of family member of a student participating in the activity or a Board employee. Student volunteer driver qualifications and restrictions are described in # 10 and #11 of the Regulation.
4. A volunteer driver must have:
 - (a) a completed, signed "Authorization Form" (Administrative Procedures, A-PR0218, Appendices A, B, C, and D)
 - (b) evidence of a valid Province of Ontario Driver's Licence
 - (c) evidence of a minimum of \$1,000,000.00 liability insurance coverage (\$1,500,000.00 if driving in the United State).
5. All individuals should be encouraged to review their automobile insurance coverage with their carrier before participating as a volunteer driver.
6. No financial remuneration will be paid by the Board or by individual schools to compensate volunteer drivers for their participation.
7. Should a vehicle become disabled or involved in an accident during transport, the volunteer driver must inform the Principal or his/her designate immediately.
8. For the purposes of liability, approved volunteer drivers will be considered to be employees of the Board during the transportation of students.
9. Employees of the Board who volunteer to transport students in their private vehicles will be subject to the same terms and conditions as non-employee volunteers.
10. Students possessing a valid Province of Ontario Driver's Licence will, with appropriate signed permission, be permitted to drive a private vehicle to a school activity unaccompanied by other students except as described below. Appropriate signed permission will be that of a parent/guardian who is the registered owner of the vehicle for a student under the age of 18 and by the student and the vehicle owner where the student is 18 years of age, but not the registered owner of the vehicle.

11. Certain senior division courses include activities which are a required part of the curriculum and which occur off-campus. (Examples would be a senior Physical Education course which includes participation activities such as racquetball or curling or a Family Studies course which requires a visit to a senior citizens' facility.) For these curricular activities, students may ride with other students between the school and the site of the activity if proper permission is obtained. Students over 18 years of age may sign the permission form. Students under 18 years of age must have the form signed by a parent/guardian. Student drivers must meet the requirements set out above in #10 but the permission form used must include notice that other students will be carried as passengers and that the number of occupants in the vehicle will be limited to the number of operational seatbelts.

Implementation Date: September 28, 1999

Reviewed: June 8, 2010

Reference: Board Policy