

# **POLICY**

**SUBJECT: Employee Discipline and Employees “Under Review”**

It is the policy of the Lambton Kent District School Board to:

- a) formally place an employee “under review” when the performance appraisal process identifies a major deficiency in an employee’s job performance.
- b) review isolated incidences of poor judgment, which may occur outside of the formal performance appraisal process.

The “under review” and disciplinary letter process will be conducted according to the Regulations.

Implementation Date: April 27, 1999  
Revised: March 29, 2005  
Reviewed: September 28, 2010

Reference: Board Regulations