

## **REGULATIONS**

**SUBJECT: Employees Holding Appointed or Elected Public Offices**

1. In compliance with legislation under the Elections Act, an employee who is a candidate in a Federal or Provincial election may be granted a leave of absence, without pay, at the discretion of the Director of Education. Said leave shall be for a period not exceeding six (6) weeks and not less than two (2) weeks immediately prior to the date of the election.
2. Employees elected to offices requiring extended absences, such as members of the legislature or parliament, shall be granted leave without pay or benefits for the period of time that they hold office up to a maximum of five (5) years. Any extension of the leave beyond the initial five-year period will be at the discretion of the Board.
3. Employees elected or appointed to councils, boards, commissions and/or committees or other such organizations may be granted, with the approval of the Director of Education, annual leaves of absence up to a maximum of ten days with remuneration, less the daily cost of an occasional employee, to fulfill their commitments.

Implementation Date: April 25, 2000  
Revised: October 22, 2002  
Revised: January 17, 2006  
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Reference: Policy